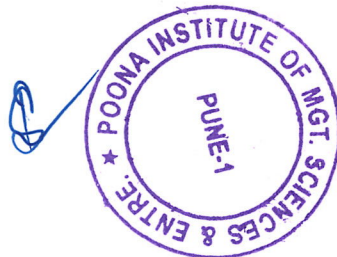
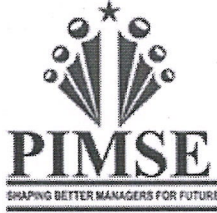


# Internal Quality Assurance Cell (IQAC) Committee

(Effective from August 2020)

<b>Chairperson : Head of the Institution</b>	
<b>Dr. Porinita Banerjee</b> ( <i>Director - Incharge, PIMSE</i> )	<b>Chairperson : Head of the Institution</b>
<b>One Member of the Management</b>	
<b>Hon. Mr. Hani Ahmed Farid</b> ( <i>Gen. Secretary, AKI Trust</i> )	<b>Management Representative</b>
<b>Teachers to represent all levels (Three to eight)</b>	
<b>Dr. Zarina Shaikh</b> ( <i>Associate Professor</i> )	<b>Member</b>
<b>Dr. Sheena Abraham</b> ( <i>Assistant Professor</i> )	<b>Member</b>
<b>Dr. Vasimraja Sayed</b> ( <i>Assistant Professor</i> )	<b>Member</b>
<b>Mr. Mohd. Talha Ahmed</b> ( <i>Assistant Professor</i> )	<b>Member</b>
<b>Mr. Zafar Ahmed Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>
<b>Mr. Akbar Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>
<b>Senior Administrative Officers</b>	
<b>Mr. Abdul Raheman Kalyani</b> ( <i>Junior Clerk</i> )	<b>Member</b>
<b>One nominee from Trust, Students, Alumni</b>	
<b>Dr. Hanif Lakdawala</b> ( <i>Trustee, AKI Trust</i> )	<b>Member</b>
<b>Ms. Leonette Denis Henry</b> ( <i>Alumni</i> )	<b>Member</b>
<b>Ms. Ilkal Nida Nahid</b> ( <i>Student</i> )	<b>Member</b>
<b>One nominee from Employers/Industrialists/Stakeholders</b>	
<b>Mr. Abraham Varghese</b> ( <i>Founder, ASCK Consultant</i> )	<b>Member</b>
<b>One of the senior teachers as Coordinator of IQAC</b>	
<b>Mrs. Lubna Shaikh</b> ( <i>Assistant Professor</i> )	<b>IQAC Coordinator</b>





Y. & M. Anjuman Khairul Islam's  
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Approved by AICTE, New Delhi ISO 9001-2015 Certification  
Office : K. B. Hidayatullah Road, Camp, Pune - 411 001. Tel. : 020 26448781 Website : www.aktipimse.ac.in Email : director.pimse@gmail.com

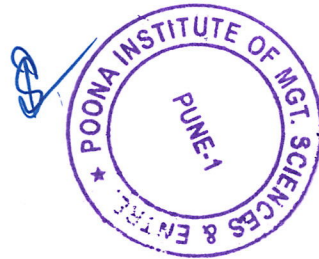
# NOTICE

Date: 16/09/2021

This is to inform all the committee members of IQAC that a meeting is scheduled on Saturday, 18<sup>th</sup> September. 2021 at Board room at 11 am.




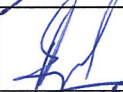
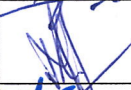
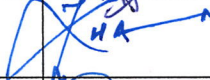


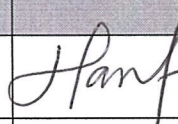

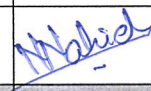
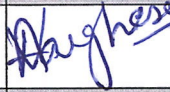
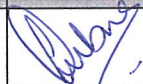
## Agenda:

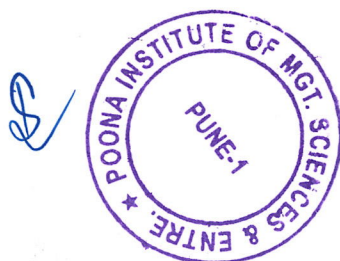
- To read and confirm the minutes of the previous meeting dated 2<sup>nd</sup> July, 2021.
- To plan for initiating awareness about International Collaborative projects among the students.
- To plan for sessions on soft skills for students.
- Any other matter with the permission of the Chair.



**Dr. Porinita Banerjee**  
Director (Incharge)



Chairperson : Head of the Institution		Sign
<b>Dr. Porinita Banerjee</b> ( <i>Director-Incharge, PIMSE</i> )	<b>Chairperson : Head of the Institution</b>	
<b>One Member of the Management</b>		
<b>Mr. Hani Ahmed Farid</b> ( <i>Chairman, AKI Trust</i> )	<b>Management Representative</b>	
<b>Teachers to represent all levels (Three to eight)</b>		
<b>Dr. Zarina Shaikh</b> ( <i>Associate Professor</i> )	<b>Member</b>	
<b>Dr. Sheena Abraham</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Dr. Vasimraja Sayed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Mohd. Talha Ahmed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Zafar Ahmed Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Akbar Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Senior Administrative Officers</b>		
<b>Mr. Abdul Raheman Kalyani</b> ( <i>Junior Clerk</i> )	<b>Member</b>	
<b>One nominee from Trust, Students, Alumni</b>		
<b>Dr. Hanif Lakdawala</b> ( <i>Trustee, AKI Trust</i> )	<b>Member</b>	
<b>Ms. Leonette Denis Henry</b> ( <i>Alumni</i> )	<b>Member</b>	
<b>Ms. Ilkal Nida Nahid</b> ( <i>Student</i> )	<b>Member</b>	
<b>One nominee from Employers/Industrialists/Stakeholders</b>		
<b>Mr. Abraham Varghese</b> ( <i>Founder, ASCK Consultant</i> )	<b>Member</b>	
<b>One of the senior teachers as Coordinator of IQAC</b>		
<b>Mrs. Lubna Shaikh</b> ( <i>Assistant Professor</i> )	<b>IQAC Coordinator</b>	



**AKI Poona Institute of Management Sciences &  
Entrepreneurship**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the meeting**

**Day & Date: Saturday, 18<sup>th</sup> September. 2021**

**Venue: Board room**

**Time: 11:00 am**

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The meeting was held on Saturday, 18<sup>th</sup> September. 2021, at 11 am in Board room. Following are the minutes of the meeting.

IQAC Coordinator welcomed all the members.

**Agenda:**

- To read and confirm the minutes of the previous meeting dated 2<sup>nd</sup> July 2021.
- To plan for initiating awareness about International Collaborative projects among the students.
- To plan for sessions on soft skills for students.
- Any other matter with the permission of the Chair.






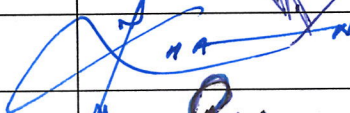
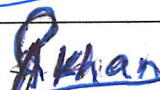
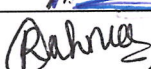
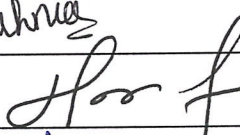
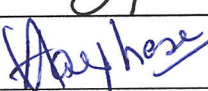

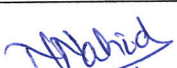

The meeting was conducted under the Chairmanship of Director Dr. Porinita Banerjee

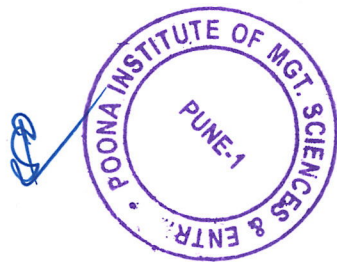
- **To read and confirm the minutes of the previous meeting dated 2<sup>nd</sup> July 2021.**
  - The minutes of the previous meeting dated 2<sup>nd</sup> July 2021 were read and confirmed
- **To plan for initiating awareness about International Collaborative projects among the students**
  - It has been discussed to initiate awareness about participation in International Collaborative Projects among students provided by International University
- **To plan for sessions on soft skills for students**
  - It has been decided to organize a Session on "Soft Skills and Employability" by Cambridge University for the students





As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

Name	Signature
Dr. Porinita Banerjee	
Mr. Hani Ahmed Farid	
Dr. Zarina Shaikh	
Dr. Sheena Abraham	
Dr. Vasimraja Sayed	
Mr. Mohd. Talha Ahmed	
Mr. Zafar Ahmed Khan	
Mr. Akbar Khan	
Mr. Abdul Raheman Kalyani	
Dr. Hanif Lakdawala	
Mr. Abraham Varghese	
Ms. Leonette Denis Henry	
Ms. Ilkal Nida Nahid	
Mrs. Lubna Shaikh	



  
Dr. Porinita Banerjee  
Director (Incharge)



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**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report – 2021-2022**

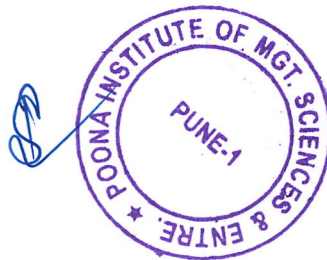
**Meeting no. 1**

**Date of Meeting : 18<sup>th</sup> September 2021**

<b>Minute</b>	<b>Action Taken</b>
To plan for initiating awareness about International Collaborative projects among the student	Students completed international Project in XCulture was organized on 4 <sup>th</sup> October 2021 to 21 <sup>st</sup> October 2021,
To plan for sessions on soft skills for students	Session on "Soft Skills and Employability by Cambridge University" was organized on 9 <sup>th</sup> October 2021

**Mrs. Lubna Shaikh**  
**IQAC Coordinator**

**Dr. Porinita Banerjee**  
**Director (Incharge)**





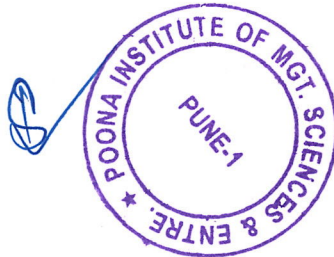
# NOTICE

Date: 08/12/2021









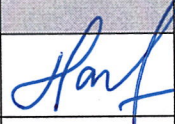

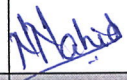
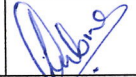
This is to inform all the committee members of IQAC that a meeting is scheduled on Saturday, 10<sup>th</sup> December, 2021 at Board room at 11:00 am.

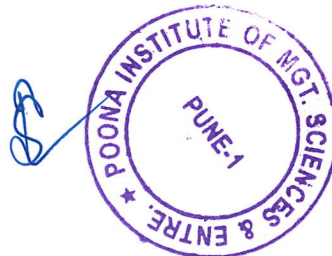
## Agenda:

- To read and confirm the minutes of the previous meeting dated 18<sup>th</sup> September, 2021.
- To plan and allocate work to faculty members for Savitribai Phule Pune University's Academic Administrative Audit.
- To plan for organizing an induction and orientation program for the new students.
- To plan for organizing sessions on E-learning and digital marketing.
- To discuss arranging sessions on Union budget.
- To discuss giving practical exposure through arranging industrial visits for students.
- To plan sessions for guiding the students about job prospects in International business.
- To plan for arranging sessions which would help in building a research culture in the institute.
- To plan and execute an informative guidance session focused on competitive strategies and career advancement.
- Any other matter with the permission of the Chair.



**Dr. Porinita Banerjee**  
Director (Incharge)

Chairperson : Head of the Institution		Sign
<b>Dr. Porinita Banerjee</b> ( <i>Director-Incharge, PIMSE</i> )	<b>Chairperson : Head of the Institution</b>	
<b>One Member of the Management</b>		
<b>Mr. Hani Ahmed Farid</b> ( <i>Chairman, AKI Trust</i> )	<b>Management Representative</b>	
<b>Teachers to represent all levels (Three to eight)</b>		
<b>Dr. Zarina Shaikh</b> ( <i>Associate Professor</i> )	<b>Member</b>	
<b>Dr. Sheena Abraham</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Dr. Vasimraja Sayed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Mohd. Talha Ahmed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
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<b>Senior Administrative Officers</b>		
<b>Mr. Abdul Raheman Kalyani</b> ( <i>Junior Clerk</i> )	<b>Member</b>	
<b>One nominee from Trust, Students, Alumni</b>		
<b>Dr. Hanif Lakdawala</b> ( <i>Trustee, AKI Trust</i> )	<b>Member</b>	
<b>Ms. Leonette Denis Henry</b> ( <i>Alumni</i> )	<b>Member</b>	
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<b>Mr. Abraham Varghese</b> ( <i>Founder, ASCK Consultant</i> )	<b>Member</b>	
<b>One of the senior teachers as Coordinator of IQAC</b>		
<b>Mrs. Lubna Shaikh</b> ( <i>Assistant Professor</i> )	<b>IQAC Coordinator</b>	





**AKI Poona Institute of Management Sciences &  
Entrepreneurship**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the meeting**

**Day & Date: Friday, 10<sup>th</sup> December. 2021**

**Venue: Board room**

**Time: 11 am**

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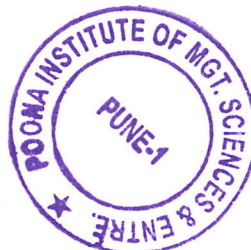
The meeting was held on Friday, 10<sup>th</sup> December. 2021, at 11 am in Board room. Following are the minutes of the meeting. IQAC Coordinator welcomed all the members

**Agenda:**

- To read and confirm the minutes of the previous meeting dated 18<sup>th</sup> September, 2021.
- To plan and allocate work to faculty members for Savitribai Phule Pune University's Academic Administrative Audit.
- To plan for organizing an induction and orientation program for the new students.
- To plan for organizing sessions on E learning and digital marketing
- To discuss arranging sessions on Union budget.
- To discuss giving practical exposure through arranging industrial visits for students.
- To plan for sessions in guiding the students about job prospects in International business.
- To plan for arranging sessions which would help in building a research culture in the institute.
- To plan and execute an informative guidance session focused on competitive strategies and career advancement.
- Any other matter with the permission of the Chair.

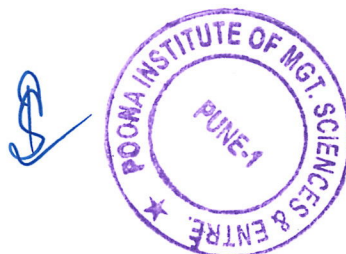
The meeting was conducted under the Chairmanship of Director Dr.Porinita Banerjee

- **To read and confirm the minutes of the previous meeting dated 18<sup>th</sup> September 2021.**



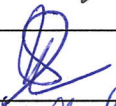

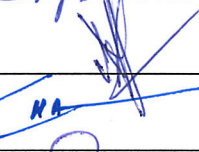
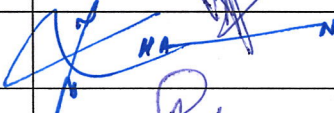
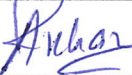
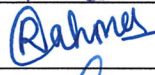
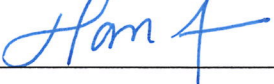

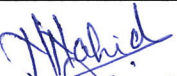



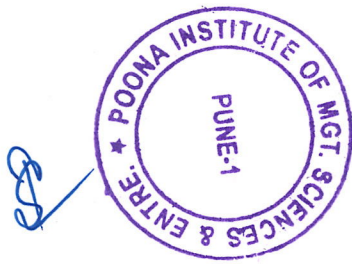
- The minutes of the previous meeting dated 18<sup>th</sup> September 2021 were read and confirmed
- **To plan and allocate work to faculty members for Savitribai Phule Pune University's Academic Administrative Audit**
  - The Director has allocated work to faculty members for Savitribai Phule Pune University's Academic Administrative Audit
- **To plan for organizing an induction and orientation program for the new students**
  - It has been decided to organize an Induction and orientation program for the new students.
- **To plan for organizing sessions on E-learning and digital marketing**
  - It has been discussed to give a platform for providing practical exposure to students on changing E-learning platforms and Digital marketing.
- **To discuss arranging sessions on Union budget**
  - It has been decided that students should be acquainted with the concepts of union budget which can be done by providing a session for the same
- **To discuss giving practical exposure by arranging industrial visits for students**
  - It has been decided that students need to be given some practical exposure through industrial visits.
- **To plan for sessions in guiding the students about job prospects in International business**
  - It has been decided to organize guiding session about job prospects in International business
- **To plan for arranging sessions which would help in building a research culture in the institute.**
  - It has been decided that research committee would take initiative to develop a research culture at the institute
- **To plan and execute an informative guidance session focused on competitive strategies and career advancement**
  - It has been decided to organize guidance session for students on competitive strategies and career advancement


As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator





Name	Signature
Dr. Porinita Banerjee	
Mr. Hani Ahmed Farid	
Dr. Zarina Shaikh	
Dr. Sheena Abraham	
Dr. Vasimraja Sayed	
Mr. Mohd. Talha Ahmed	
Mr. Zafar Ahmed Khan	
Mr. Akbar Khan	
Mr. Abdul Raheman Kalyani	
Dr. Hanif Lakdawala	
Mr. Abraham Varghese	
Ms. Leonette Denis Henry	
Ms. Ilkal Nida Nahid	
Mrs. Lubna Shaikh	



  
**Dr. Porinita Banerjee**  
**Director (Incharge)**



**Y. & M. Anjuman Khairul Islam's  
POONA INSTITUTE OF MANAGEMENT  
SCIENCES & ENTREPRENEURSHIP**

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Approved by AICTE, New Delhi ISO 9001:2015 Certification  
Office : K. B. Hidayatullah Road, Camp, Pune - 411 001. Tel. : 020-26448781 Website : www.akiipmse.ac.in Email : director.pimse@gmail.com

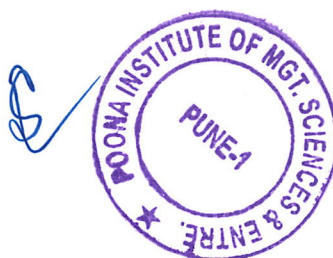
**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report – 2021-2022**

**Meeting no. 2**

**Date of meeting : 10<sup>th</sup> December 2021**

Minute	Action Taken
To plan and allocate work to faculty members for Savitribai Phule Pune University's Academic Administrative Audit	Committee appointed from Savitribai Phule Pune University conducted Academic Administrative Audit.
To plan for organizing an induction and orientation program for the new students	Online induction program was organized on 18 <sup>th</sup> and 19 <sup>th</sup> January 2022 followed by Orientation program 14 <sup>th</sup> February 2022. Certification course on "Employability skills" was conducted from 12 <sup>th</sup> January to 22 <sup>nd</sup> January 2022.
To plan for organizing sessions on E learning and digital marketing	A guest lecture on "Effective use of online E-resources and E-learning platform" was organized by the Library department on 5th February 2022.
To discuss arranging sessions on Union budget	A session of Union budget was organized on 11 <sup>th</sup> February 2022.
To discuss giving practical exposure through arranging industrial visits for students	An industrial visit was organized to I-Medita on 10 <sup>th</sup> March 2022.
To plan sessions for guiding the students about job prospects in International	A session on Trends in International Business & Career opportunities was organized on 15 <sup>th</sup> March 2022.

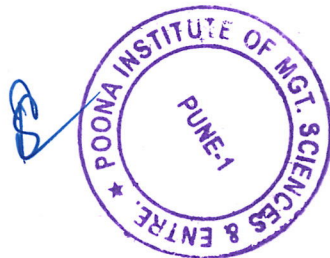




business	
To plan for arranging sessions which would help in building a research culture in the institute.	A workshop on "Interview Techniques" was organized on 17 <sup>th</sup> March 2022. A session on "Campus to corporate and digital marketing" in association with MicroLabs was organized on 26 <sup>th</sup> March 2022.
To discuss to organize guidance session for competitive and career guidance session	A session on "Going Beyond National Boundaries : Session on Guidance for Overseas Competitive Examination" was organized on 18 <sup>th</sup> January 2022 and "Supply Chain Focus: Expert Guidance in Career Counseling" was organized on 7 <sup>th</sup> May 2022.

**Mrs. Lubna Shaikh**  
IQAC Coordinator

**Dr. Porinita Banerjee**  
Director (Incharge)





Y. & M. Anjuman Khairul Islam's  
**POONA INSTITUTE OF MANAGEMENT  
SCIENCES & ENTREPRENEURSHIP**

(A Religious & Linguistic Minority Institution, Recognized by DTE, Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University.)  
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# NOTICE

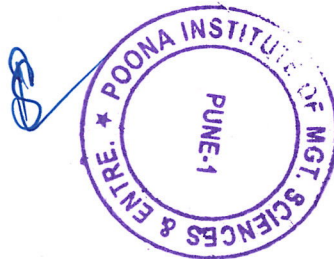
**Date: 24/03/2022**

This is to inform all the committee members of IQAC that a meeting is scheduled on Saturday, 26<sup>th</sup> March 2022 at Board room at 11 am.

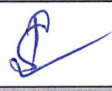
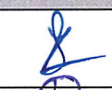



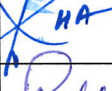
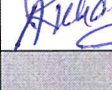
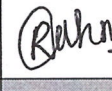
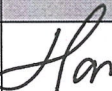
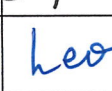
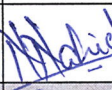
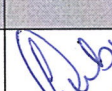
**Agenda:**

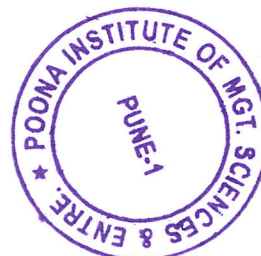
- To read and confirm the minutes of the previous meeting dated 10<sup>th</sup> December, 2021.
- To plan for instigating research culture and organizing a workshop on publication ethics.
- To organize an informative session on Entrepreneurship and assess the existing awareness needs.
- To plan for conducting career opportunities guidance sessions and also updating the students with the latest trends in information technology and finance.
- To plan for arranging training session on case based learning for faculty.
- To develop a platform that educates both faculty and students on Intellectual Property Rights (IPR), fostering greater awareness and knowledge within the academic.
- Any other matter with the permission of the Chair.

**Dr. Porinita Banerjee**  
**Director (Incharge)**





Chairperson : Head of the Institution		Sign
<b>Dr. Porinita Banerjee</b> ( <i>Director-Incharge, PIMSE</i> )	<b>Chairperson : Head of the Institution</b>	
<b>One Member of the Management</b>		
<b>Mr. Hani Ahmed Farid</b> ( <i>Chairman, AKI Trust</i> )	<b>Management Representative</b>	
<b>Teachers to represent all levels (Three to eight)</b>		
<b>Dr. Zarina Shaikh</b> ( <i>Associate Professor</i> )	<b>Member</b>	
<b>Dr. Sheena Abraham</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Dr. Vasimraja Sayed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Mohd. Talha Ahmed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Zafar Ahmed Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Akbar Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Senior Administrative Officers</b>		
<b>Mr. Abdul Raheman Kalyani</b> ( <i>Junior Clerk</i> )	<b>Member</b>	
<b>One nominee from Trust, Students, Alumni</b>		
<b>Dr. Hanif Lakdawala</b> ( <i>Trustee, AKI Trust</i> )	<b>Member</b>	
<b>Ms. Leonette Denis Henry</b> ( <i>Alumni</i> )	<b>Member</b>	
<b>Ms. Ilkal Nida Nahid</b> ( <i>Student</i> )	<b>Member</b>	
<b>One nominee from Employers/Industrialists/Stakeholders</b>		
<b>Mr. Abraham Varghese</b> ( <i>Founder, ASCK Consultant</i> )	<b>Member</b>	
<b>One of the senior teachers as Coordinator of IQAC</b>		
<b>Mrs. Lubna Shaikh</b> ( <i>Assistant Professor</i> )	<b>IQAC Coordinator</b>	

**AKI Poona Institute of Management Sciences &  
Entrepreneurship**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the meeting**

**Day & Date: Saturday, 26<sup>th</sup> March. 2022**

**Venue: Board room**

**Time: 11:00 am**

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The meeting was held on Saturday, 26<sup>th</sup> March. 2022, at 11 am in Board room. Following are the minutes of the meeting.

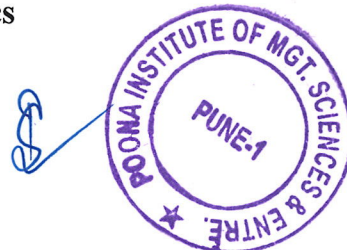
IQAC Coordinator welcomed all the members

**Agenda:**

- To read and confirm the minutes of the previous meeting dated 10<sup>th</sup> December , 2021.
- To plan for instigating research culture and organizing a workshop on publication ethics.
- To organize an informative session on Entrepreneurship and assess the existing awareness needs.
- To plan for conducting career opportunities guidance sessions and also updating the students with the latest trends in information technology and finance.
- To plan for arranging training session on case based learning for faculty.
- To develop a platform that educates both faculty and students on Intellectual Property Rights (IPR), fostering greater awareness and knowledge within the academic.
- Any other matter with the permission of the Chair.

The meeting was conducted under the Chairmanship of Director Dr. Porinita Banerjee



- **To read and confirm the minutes of the previous meeting dated 10<sup>th</sup> December 2021.**
  - The minutes of the previous meeting dated 10<sup>th</sup> December 2021 were read and confirmed.
- **To plan for instigating research culture and organizing a workshop on publication ethics**

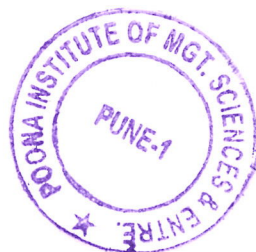


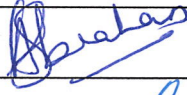


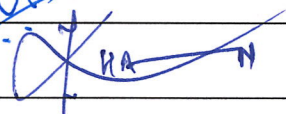
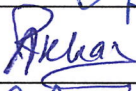
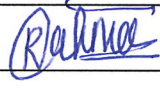
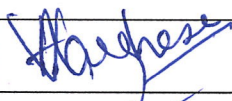

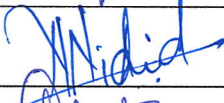



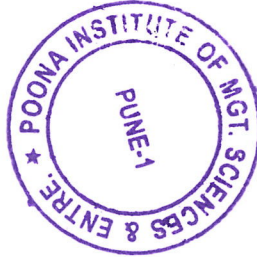
- It has been decided in the process of creating research culture, workshops on publication ethics would be organized and in-house research committee would brief about making a proposal.
- **To organize an informative session on Entrepreneurship and assess the existing awareness needs**
  - It has been discussed to organize Entrepreneurship Guidance session by professionals and also their awareness needs would be assessed through business quiz competition.
- **To plan for conducting career opportunities guidance sessions and also updating the students with the latest trends in information technology and finance .**
  - It has been decided that students would be guided by organizing sessions about the various career opportunities available after each specialization and also would be familiarized with the latest trends in marketing, Information Technology and Finance
- **To plan for arranging training session on case based learning for faculty**
  - It has been decided that Faculty would be given training on teaching pedagogy, especially case study based learning
- **To develop a platform that educates both faculty and students on Intellectual Property Rights (IPR), fostering greater awareness and knowledge within the academic**
  - It has been decided to impart knowledge by organizing session about Intellectual Property Rights to students and faculties.

As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

Name	Signature
Dr. Porinita Banerjee	
Mr. Hani Ahmed Farid	
Dr. Zarina Shaikh	

Dr. Sheena Abraham	
Dr. Vasimraja Sayed	
Mr. Mohd. Talha Ahmed	
Mr. Zafar Ahmed Khan	
Mr. Akbar Khan	
Mr. Abdul Raheman Kalyani	
Dr. Hanif Lakdawala	
Mr. Abraham Varghese	
Ms. Leonette Denis Henry	
Ms. Ilkal Nida Nahid	
Mrs. Lubna Shaikh	


**Dr Porinita Banerjee**  
**Director (Incharge)**





Y. & M. Anjuman Khairul Islam's  
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**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report – 2021-2022**

**Meeting no. 3**

**Date of meeting: 26<sup>th</sup> March 2022**

<b>Minute</b>	<b>Action Taken</b>
To plan for instigating research culture and organizing a workshop on publication ethics	A workshop on “Research and publication ethics” by Dr.Parag Kalkar, Dean, Commerce and Management SPPU and Dr. Shailesh Kasande CEO & Group Director Suryadatta Group of Institutes, Academic Council Member was organized on 23 <sup>rd</sup> April 2022; Corporate session on Digital Marketing was conducted on 21 <sup>st</sup> May 2022.
To organize an informative session on Entrepreneurship and assess the existing awareness needs	A CII Guest Lecture "Startup Procedure" for Nascent Entrepreneurs" was organized on 10 <sup>th</sup> June 2022. A Session On “Startup Procedure & MOU With CII” was organized on 10 <sup>th</sup> June 2022. A Business Quiz Competition was organized on 18 <sup>th</sup> June 2022.
To plan for conducting career opportunities guidance sessions and also updating the students with the latest trends in information technology	A Session on "Cognitive Abilities: Choose Right.(Specialization)” was conducted on 18 <sup>th</sup> May 2022. An Alumni Session on "Career Opportunities in Finance and



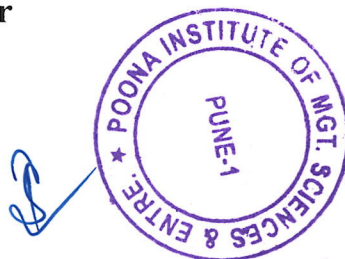
and finance	Skillset Required" was organized on 28 <sup>th</sup> May 2022, Certification courses on "Information security for next generation" was conducted from 23 <sup>rd</sup> May to 9 <sup>th</sup> June 2022, and "Financial Literacy for future Risk Mitigation" was conducted from 6 <sup>th</sup> June to 25 <sup>th</sup> June 2022
To plan for arranging training session on case based learning for faculty	An FDP on "Case study as pedagogy for teaching-learning" was organized on 19 <sup>th</sup> April 2022, A Research Workshop on "Avenues of Different Financial Products" by Anand Dhabolkar was organized on 27 <sup>th</sup> June 2022.
To develop a platform that educates both faculty and students on Intellectual Property Rights (IPR), fostering greater awareness and knowledge within the academic	A session on IPR was organized on 24 <sup>th</sup> May 2022.



**Mrs. Lubna Shaikh**  
IQAC Coordinator



**Dr. Porinita Banerjee**  
Director (Incharge)







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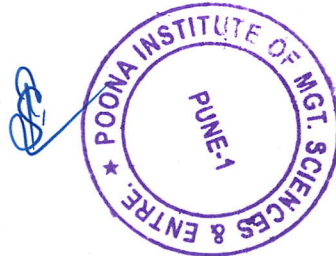
# NOTICE


**Date: 09/06/2022**





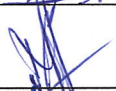
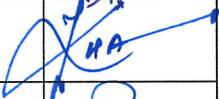


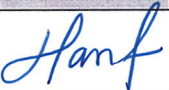
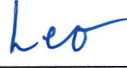

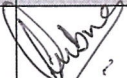
This is to inform all the committee members of IQAC that a meeting is scheduled on Saturday, 11<sup>th</sup> June. 2022 at Board room at 11 am.

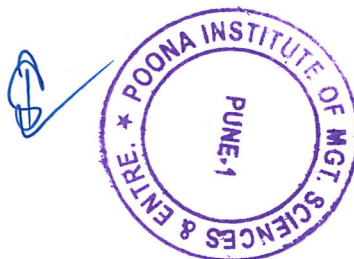
**Agenda:**

- To read and confirm the minutes of the previous meeting dated 26<sup>th</sup> March, 2022.
- To plan for providing experiential learning to students as a part of quality enhancement.
- To plan for giving certification courses to faculties and students about latest trends in IT and brief the students about the internship opportunities offered by AICTE .
- To plan for session from placement team for assisting students to face interviews.
- To plan for in house sports activities for students.
- Any other matter with the permission of the Chair.



  
**Dr. Porinita Banerjee**  
**Director (Incharge)**

Chairperson : Head of the Institution		Sign
<b>Dr. Porinita Banerjee</b> ( <i>Director-Incharge, PIMSE</i> )	<b>Chairperson : Head of the Institution</b>	
<b>One Member of the Management</b>		
<b>Mr. Hani Ahmed Farid</b> ( <i>Chairman, AKI Trust</i> )	<b>Management Representative</b>	
<b>Teachers to represent all levels (Three to eight)</b>		
<b>Dr. Zarina Shaikh</b> ( <i>Associate Professor</i> )	<b>Member</b>	
<b>Dr. Sheena Abraham</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Dr. Vasimraja Sayed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Mohd. Talha Ahmed</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Zafar Ahmed Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Mr. Akbar Khan</b> ( <i>Assistant Professor</i> )	<b>Member</b>	
<b>Senior Administrative Officers</b>		
<b>Mr. Abdul Raheman Kalyani</b> ( <i>Junior Clerk</i> )	<b>Member</b>	
<b>One nominee from Trust, Students, Alumni</b>		
<b>Dr. Hanif Lakdawala</b> ( <i>Trustee, AKI Trust</i> )	<b>Member</b>	
<b>Ms. Leonette Denis Henry</b> ( <i>Alumni</i> )	<b>Member</b>	
<b>Ms. Ilkal Nida Nahid</b> ( <i>Student</i> )	<b>Member</b>	
<b>One nominee from Employers/Industrialists/Stakeholders</b>		
<b>Mr. Abraham Varghese</b> ( <i>Founder, ASCK Consultant</i> )	<b>Member</b>	
<b>One of the senior teachers as Coordinator of IQAC</b>		
<b>Mrs. Lubna Shaikh</b> ( <i>Assistant Professor</i> )	<b>IQAC Coordinator</b>	





**AKI Poona Institute of Management Sciences &  
Entrepreneurship**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the meeting**

**Day & Date: Saturday, 11<sup>th</sup> June. 2022**

**Venue: Board room**

**Time: 11 am**

---

The meeting was held on Saturday, 11<sup>th</sup> June. 2022 ,at 11 am in Board room. Following are the minutes of the meeting. IQAC Coordinator welcomed all the members

**Agenda:**

- To read and confirm the minutes of the previous meeting dated 26<sup>th</sup> March, 2022.
- To plan for providing experiential learning to students as a part of quality enhancement.
- To plan for giving certification courses to faculties and students about latest trends in IT and brief the students about the internship opportunities offered by AICTE.
- To plan for session from placement team for assisting students to face interviews.
- To plan for in house sports activities for students.
- Any other matter with the permission of the Chair.






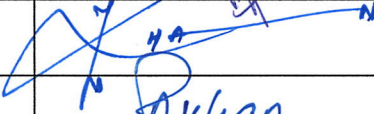
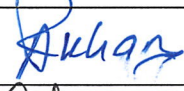
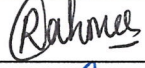
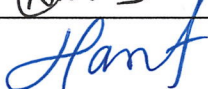
The meeting was conducted under the Chairmanship of Director Dr.Porinita Banerjee.

- **To read and confirm the minutes of the previous meeting dated 26<sup>th</sup> March 2022.**
  - The minutes of the previous meeting dated 26<sup>th</sup> March 2022 were read and confirmed.
- **To plan for providing experiential learning to students as a part of quality enhancement**



- It has been decided to provide sessions on Capital awareness by BSE Experiential learning through industrial visits for the Quality Enhancement of students.
- **To plan for organizing certifications for Faculties and Students about the latest IT trends and also make aware about the internship opportunities provided by AICTE.**
  - It has been discussed to provide certification courses to faculty and students from Eduskills and certification courses for students on current trends in IT and marketing.
- **To plan for session from placement team for assisting students to face interviews**
  - It has been decided to organize guidance session for on how to face interview by the placement team.
- **To plan for in-house sports activities for students**
  - It has been decided to start with PIMSE sports arena.

As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

Name	Signature
Dr. Porinita Banerjee	
Mr. Hani Ahmed Farid	
Dr. Zarina Shaikh	
Dr. Sheena Abraham	
Dr. Vasimraja Sayed	
Mr. Mohd. Talha Ahmed	
Mr. Zafar Ahmed Khan	
Mr. Akbar Khan	
Mr. Abdul Raheman Kalyani	
Dr. Hanif Lakdawala	



Mr. Abraham Varghese	
Ms. Leonette Denis Henry	<i>leo</i>
Ms. Ilkal Nida Nahid	<i>Nahid</i>
Mrs. Lubna Shaikh	<i>Lubna</i>

**Dr. Porinita Banerjee**  
**Director (Incharge)**

*ES*







Y. & M. Anjuman Khairul Islam's  
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Office : K. B. Hidayatullah Road, Camp, Pune - 411 001, Tel. : 020 26448731 Website : www.akipimse.ac.in Email : director.pimse@gmail.com

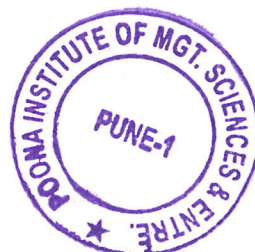
**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report – 2021-2022**

**Meeting no. 4**

**Date of Meeting: 11<sup>th</sup> June 2022**

<b>Minute</b>	<b>Action Taken</b>
To plan for providing experiential learning to students as a part of quality enhancement	A session on Capital Awareness by BSE was organized on 26th June 2022, an Industrial Visit to NCCRC was organized on 5th July 2022, and industrial visit to Bharat Forge was organized on 22 <sup>nd</sup> July 2022. A session on Appealing to Gen Z was conducted on 16 <sup>th</sup> July 2022
To plan for giving certification courses to faculties and students about latest trends in IT and brief the students about the internship opportunities offered by AICTE	A session on AICTE Internship was organized on 21 <sup>st</sup> July 2022 A certification course on “Marketing Research as Avenue for profitability” was conducted from 30 <sup>th</sup> July, 31 <sup>st</sup> , 1 <sup>st</sup> Aug, 6 <sup>th</sup> , 7 <sup>th</sup> and 8 <sup>th</sup> Aug. 2022 and “Spark and Scala (MOOC)” was conducted in the month of July-August 2022 and IPR was conducted on 2 <sup>nd</sup> , 3 <sup>rd</sup> Aug., 7 <sup>th</sup> Sept. to 21 <sup>st</sup> Sept. 2022. Formalized a partnership through the signing of a MoU with Eduskills, paving the way for targeted training sessions tailored to our faculty and students. This collaboration has elevated our institute to a Center of Excellence for the latest IT subjects, underscoring our dedication to staying at the forefront of technological



	advancements.
To plan for session from placement team for assisting students to face interviews	A Guidance Session on Interview Techniques was organized 13 <sup>th</sup> September 2022.



**Mrs. Lubna Shaikh**  
IQAC Coordinator



**Dr. Porinita Banerjee**  
Director (Incharge)

